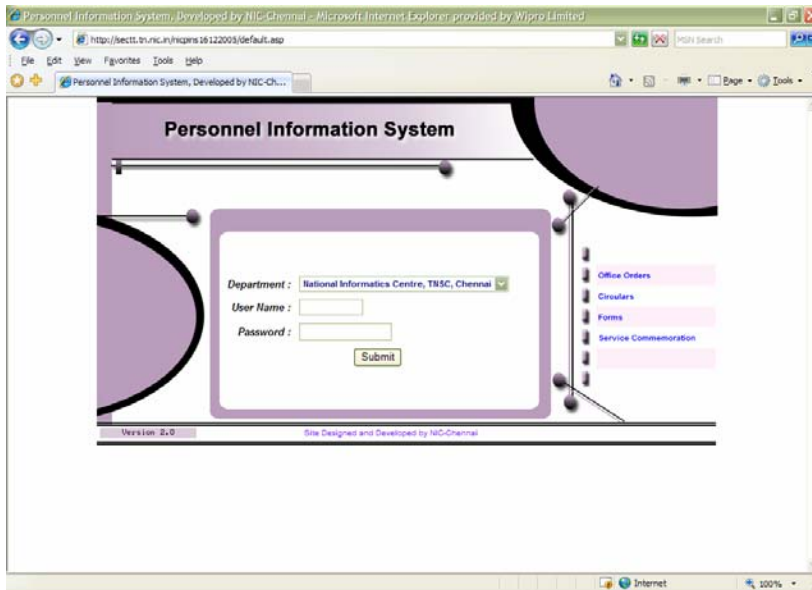


Personnel Information System

The Personnel Information system is a Computer based system for maintenance of the Service Registers of individuals in an organization. The details pertaining to personnel, postings, qualifications, departmental tests passed, training attended, family details etc are stored in this system. Retrieval of information is possible based on any individuals or on collective information grouped by certain categories namely designation, retirement, length of service, place of working etc.



System Implementation:

The Personnel System is implemented in the following offices.

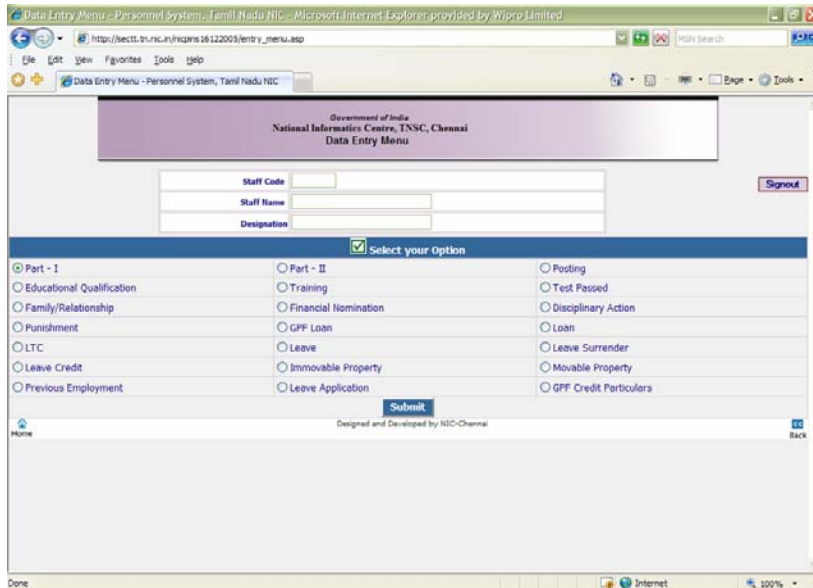
- All the 35 Departments in the Secretariat
- Directorate of Agriculture
- Tamil Nadu Housing Board
- Directorate of Industries & Commerce
- O/o Commissioner of Police
- Department of Tourism
- All District Treasury offices
- Directorate of School Education & their District Offices
- Directorate of Rural Development and its offices at districts
- ELCOT

System Modules:

The personnel System is categorized as 14 modules namely

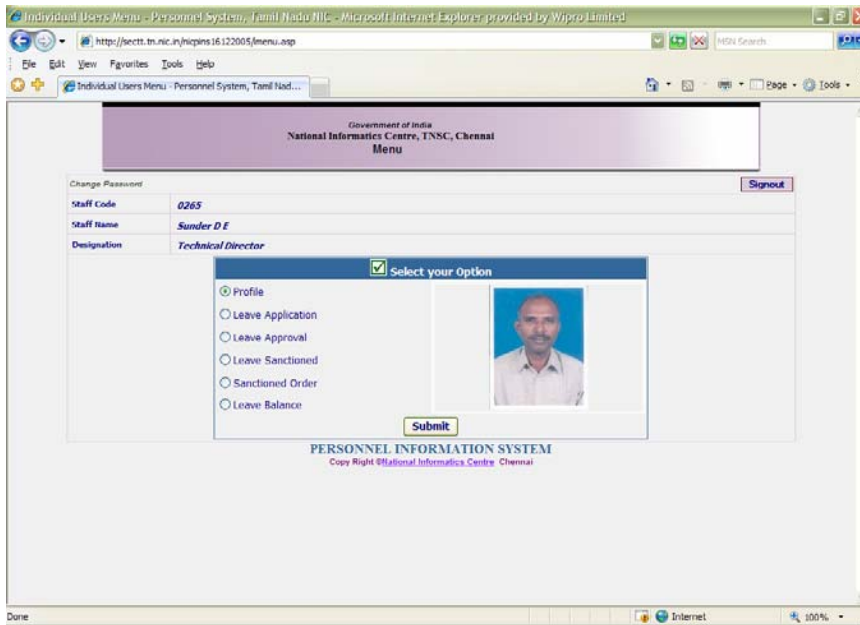
- Personal
- Address
- Postings
- Qualification

- Departmental Tests Passed
- Family
- Nominations
- Loans
- Disciplinary Action & Punishment
- Properties
- Leave
- LTC
- Previous Employment
- Daily Attendance



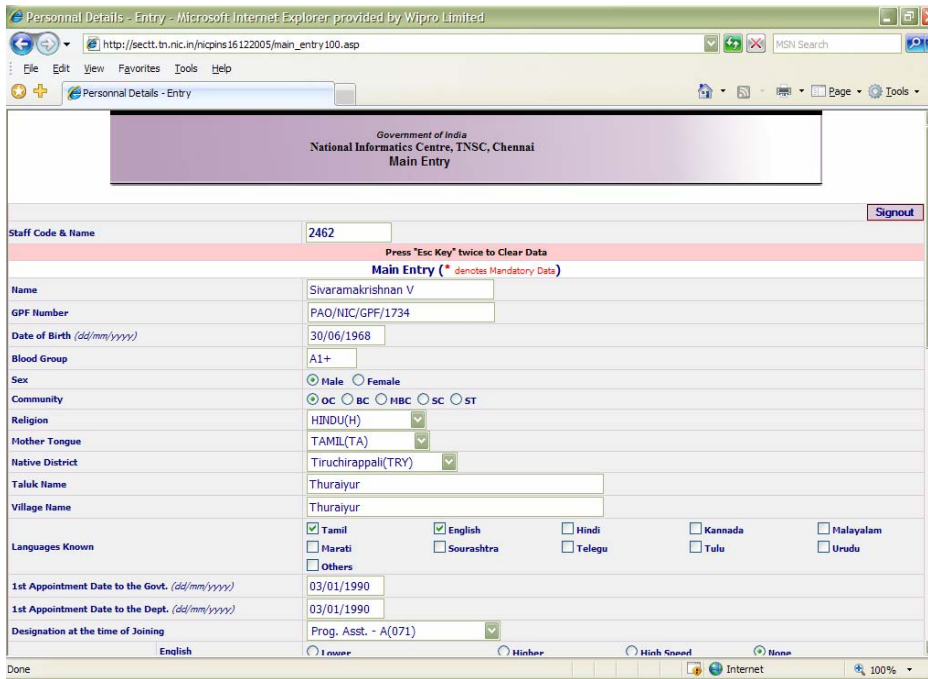
User Levels:

Three Levels of users are defined in this system. An Individual User is able to view his information. The Administrative User has access to all the users of that Department. The Super User will have access to all the users of all the Departments. Individual User can login and access their data only.



Personal Module:

The Personal module otherwise called the main entry will have details as shown in the screen.



Personal Details - Entry - Microsoft Internet Explorer provided by Wipro Limited

http://sectt.bn.nic.in/nicpins16122005/main_entry100.asp

Personal Details - Entry

Type Writing: English Lower Higher High Speed None
Tamil Lower Higher High Speed None

Short Hand: English Lower Higher High Speed None
Tamil Lower Higher High Speed None

Employment Status: Temp Apprd. Prob. Permanent Probation

Whether Character Verification Done: Yes No

Whether Medical Report Available: Yes No

Sl. No.	Designation in which Probation Cleared	Order No. & Date (dd/mm/yyyy)	Date of Clearance (dd/mm/yyyy)
1.	Prog. Asst. - A(071)	No.11(1)/91-P&V & 18/09/1991	01/02/1991
2.	--- Select Here ---		
3.	--- Select Here ---		

Sl. No.	Designation in which Permanency Made	Order No. & Date (dd/mm/yyyy)	Date of Clearance (dd/mm/yyyy)
1.	Prog. Asst. - A(071)	No.11(1)/2002-Pers. & 07/08/2003	07/08/2003
2.	--- Select Here ---		
3.	--- Select Here ---		

Working State: Tamil Nadu Pondicherry Andaman

Working District: Chennai - CHN Chennai(CHN)

Taluk Name: --- Select Here ---

Place of Postings: Chennai Secretariat

Designation: Senior Systems Analyst(035)

Section Name: STATE UNIT(01)

Controlling Officer Name/Designation: Sunder D E(0265) Technical Director(020)

DOJ in Present Post (dd/mm/yyyy): 14/01/2004

Scale of Pay: 10000-325-15200(07)

Basic Pay (as on date): 10000

Personal Details - Entry - Microsoft Internet Explorer provided by Wipro Limited

http://sectt.bn.nic.in/nicpins16122005/main_entry100.asp

Personal Details - Entry

1.	Prog. Asst. - A(071)	No.11(1)/91-P&V & 18/09/1991	01/02/1991
2.	--- Select Here ---		
3.	--- Select Here ---		

Sl. No.	Designation in which Permanency Made	Order No. & Date (dd/mm/yyyy)	Date of Clearance (dd/mm/yyyy)
1.	Prog. Asst. - A(071)	No.11(1)/2002-Pers. & 07/08/2003	07/08/2003
2.	--- Select Here ---		
3.	--- Select Here ---		

Working State: Tamil Nadu Pondicherry Andaman

Working District: Chennai - CHN Chennai(CHN)

Taluk Name: --- Select Here ---

Place of Postings: Chennai Secretariat

Designation: Senior Systems Analyst(035)

Section Name: STATE UNIT(01)

Controlling Officer Name/Designation: Sunder D E(0265) Technical Director(020)

DOJ in Present Post (dd/mm/yyyy): 14/01/2004

Scale of Pay: 10000-325-15200(07)

Basic Pay (as on date): 10000

Seniority:

Date Next Increment & Basic Pay:

Computer Training: Yes No

Status: Active Transferred Retired Resigned Expired

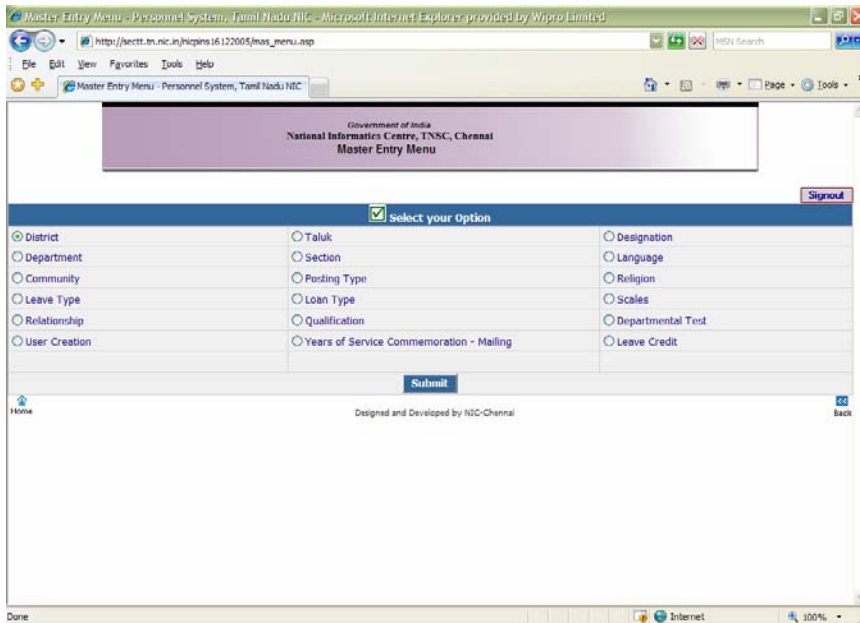
Date of Relieving (dd/mm/yyyy):

Save

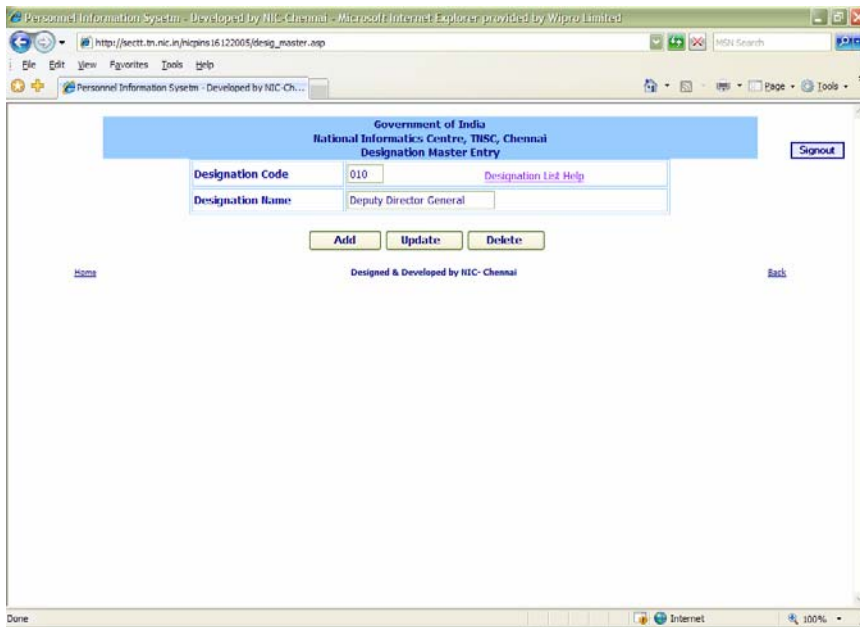
Home Designed and Developed by NIC-Chennai Back

Master Entries

Master Entries are list of names that are created once and it will be accessed while working in the system. Some of the Master Entries are shown below.



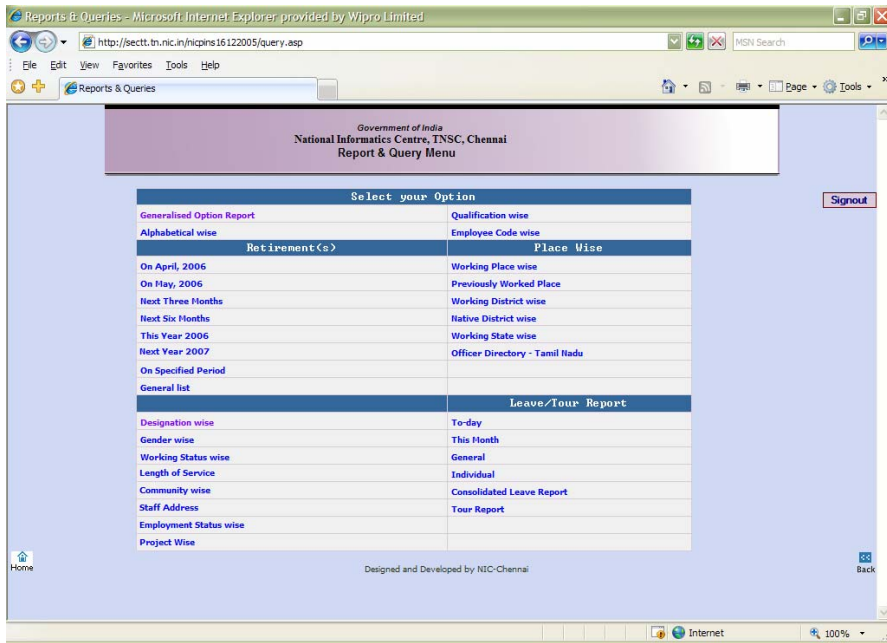
Sample Master Entry screen is as follows:



Reports:

The reports are the most essential part in a Personnel System. A total 15 types of reports are generated in this Personnel System. The reports in this system are structured in such a way that it will be drilled down to the Individual Details. The Reports consists of

- Department Strength
- Designation wise
- Section wise



Designation wise report:

The screenshot shows a web browser window displaying the 'Designation Wise Report' for the National Informatics Centre, TNSC, Chennai. The page title is 'Government of India National Informatics Centre, TNSC, Chennai Designation Wise Report'. The report is presented as a table with columns for 'Sl. No.', 'Designation', and 'No. of Officials'. A 'Signout' button is visible in the top right corner.

Sl. No.	Designation	No. of Officials
1	Deputy Director General	1
2	Senior Technical Director	3
3	Technical Director	20
4	Principal Systems Analyst	31
5	Principal Systems Engineer	1
6	Senior Systems Analyst	63
7	Senior Systems Engineer	2
8	Deputy Director	1
9	Systems Analyst	19
10	Systems Engineer	8
11	Scientific Officer (SW)	6
12	Section Officer	2
13	Scientific Asst. - B	3
14	Tradesman - E	6
15	Assistant	2
16	Steno Gr. - II	1
17	Upper Division Clerk	2
18	Driver Grade-I	1
19	Driver Grade-III	1
20	Messenger	6
21	Chowkidar	3
22	Safaiwala	3
Total		185

List of Individuals for a Designation:

Government of India
National Informatics Centre, TNSC, Chennai
Designation Wise Report

Designation : Technical Director

Sl. No	Staff Code	Name	Date of Joining		Place of Posting
			In the Office	Present Post	
1	1141	Srinivasa Raghavan K	28/03/1988	01/01/2001	Chennai
2	0933	Gayatri Devi S	06/07/1987	11/03/2003	Chennai Ezhilagam
3	1175	Gayatri B	15/04/1988	11/03/2003	Chennai
4	1682	Ramachandran B	16/03/1988	11/03/2003	Chennai Secretariat
5	1482	Iniya Nehru E	10/10/1988	01/12/2003	Chennai
6	1574	Narayanan K	15/11/1988	01/12/2003	Pondicherry
7	0965	Prince J D	23/07/1987	20/09/2004	Chennai
8	1087	Arunkumar J	16/03/1988	20/09/2004	Chennai Secretariat
9	1112	Sankaran J	05/04/1988	20/09/2004	Chennai
10	1153	Ramdass L	04/04/1988	20/09/2004	Chennai
11	3321	Krishna Kumar B	22/01/1992	20/09/2004	High Court, Chennai
12	0265	Sunder D E	23/08/1978	01/08/2005	Chennai Secretariat
13	0340	Chakarapani G	01/11/1980	01/08/2005	Chennai Secretariat
14	1086	Sunder K	17/03/1988	01/08/2005	Collectorate, Trichy
15	1297	Mohamed Mydeen A	06/06/1988	01/08/2005	PIB Chennai
16	1978	Geetha Rani S	28/06/1989	01/08/2005	Chennai
17	2091	Balasubramaniam M	03/07/1989	01/08/2005	Chennai
18	2181	Sivakumar B	03/07/1989	01/08/2005	RPO, Trichy
19	2187	Murugesan K	03/07/1989	01/08/2005	ROC, Coimbatore
20	2190	Palanivel Rajan G	03/07/1989	01/08/2005	Customs, Chennai

Individual Details:

Government of India
National Informatics Centre, TNSC, Chennai
Profile of Sunder D E, HO

Staff Code: 0265

Name: **Sunder D E, HO**

Designation: Technical Director

Place of Working: Chennai Secretariat, Tamil Nadu

Email: desunder@tn.nic.in

Gender: Male

Blood Group: O+

Date of Birth: 03/12/1954

1st Appointment Date to the Govt.: 23/08/1978

1st Appointment Date to the Dept.: 23/08/1978

DOJ in Present Post: 01/08/2005

Community: BC

Employment Status: Permanent

Religion: CHRISTIAN

GPF Number: PAO/NIC/GPF/390

Designation at the time Joining: Scientific Asst. -A

Section Name: STATE UNIT

Controlling Officer: Mohan A, Deputy Director General

Whether Character Verification Done:

Whether Medical Report Available:

Nearest Railway Station: Alwarthirunagari

Identification Marks:

Present Residential Address: C/A, E Diraiyadom

Permanent Residential Address:

Personal Details - Microsoft Internet Explorer provided by Wipro Limited

http://sectt.tn.nic.in/ncipns16122005/bio2.asp?staff_cd=0265

Personal Details

Plot No.7A, Sarathy Nagar Extn. II St.,
Lakshmpuram, Near Teachers Colony,
Kolathur, Chennai 600099

S/o E Diraviam
North Street, Manalmedu
Thenthiruperai
Tuticorin Dist. Pin: 628623

Phone : 044-25567717 Phone : 04639-273602

Probation Clearance Details

Sl. No.	Designation in which Probation Cleared	Order No. & Date	Date of Clearance
1			
2			
3			

Permanency Clearance Details

Sl. No.	Designation in which Permanency Cleared	Order No. & Date	Date of Clearance
1			
2			
3			

Educational Details

Sl. No.	Name of the Qualification	Year of Passing	University
1	B.Sc.	1975	Madurai University
2	M.A.	1987	Madras University
3	M.C.A.	2002	Madurai Kamaraj University

Departmental Test Details

Sl. No.	Name of the Test Passed	Month	Year of Passing

Training Details

Sl. No.	Course Name	Institution	City/Country	Period		Sanction Order	
				From	To	Number	Date

Done

Personal Details - Microsoft Internet Explorer provided by Wipro Limited

http://sectt.tn.nic.in/ncipns16122005/bio2.asp?staff_cd=0265

Personal Details

Service Details

Sl. No.	Designation	Type	Place of Posting	Duration	Order No. & Date
1	Technical Director	Promotion	Chennai	01/08/2005 -	No.19(5)/2005-P&E-09/09/2005
2	Principal Systems Analyst	Promotion	Chennai	01/01/1998 - 31/07/2005	-
3	Senior Systems Analyst	Promotion	Chennai	01/01/1994 - 01/01/1998	-
4	Systems Analyst	Promotion	Chennai	01/01/1990 - 01/01/1994	-
5	Scientific Officer (SW)	Transfer	Chennai	01/12/1984 - 01/01/1990	-
6	Scientific Officer (SW)	Promotion	New Delhi	01/10/1984 - 01/12/1984	-
7	Scientific Asst. - B	Promotion	New Delhi	01/04/1981 - 01/10/1984	-
8	Scientific Asst. -A	Appointment	New Delhi	23/08/1978 - 01/04/1981	-

Family Details

Sl. No.	Name of the Member	DOB	Relationship with Officer
1	Lorna Sunder E	25/05/1961	Wife
2	Elson Samuel E	05/05/1984	Son

Nomination Details

Sl. No.	Name of Fund	Nominee Name	Age	Percentage(%)	Nomination Date
1	GPF	Lorna Sunder E Wife	42	100	

GPF Loan Details

Sl. No.	Sanctioned Amount (Rs.)	No. of Installments	Monthly Installment (Rs.)	1 st Installment Date	Order No & Date

Loan Details (other than GPF)

Sl. No.	Category	Loan Details	Sanctioned Amount (Rs.)	No. of Installments	Monthly Installment (Rs.)	Installment Date	Order No & Date
1	HBA	Flats	132500	180	736	01/07/1992	1 - 24/12/1989

Done

Personal Details - Microsoft Internet Explorer provided by Wipro Limited

http://sectt.tn.nic.in/nicpins16122005/bio2.asp?staff_cd=0265

Personal Details

2	VEHICLE	car	140000	100	1400	01/11/2000	10 - 02/01/1990
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Disciplinary Action Details

SL No.	File Number	Rule	In which Post Lapses/ Charges Committed	Gist of the Lapse	Present stage of the Case	Order No & Date
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Punishment Details

SL No.	File Number	Rule	In which Post Lapses/ Charges Committed	Gist of the Lapse	Nature of Punishment	Order No & Date
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LTC Details

SL No.	Block Year	Leave Period		Type	Leave	Sanctioned Amount (Rs.)	Order No & Date
		From	To				

Leave Details

SL No.	Name of the Leave	Leave Period		No of Days	Order No & Date
		From	To		
1	CASUAL LEAVE	27/10/2005	27/10/2005	1	-
2	EARNED LEAVE	26/09/2005	30/09/2005	5	-
3	EARNED LEAVE	13/09/2005	16/09/2005	4	-
4	CASUAL LEAVE	18/08/2005	18/08/2005	3	-
5	CASUAL LEAVE	26/04/2005	26/04/2005	1	-
6	CASUAL LEAVE	19/04/2005	19/04/2005	1	-
7	CASUAL LEAVE	11/03/2005	11/03/2005	1	-
8	EARNED LEAVE	27/12/2004	31/12/2004	5	-
9	CASUAL LEAVE	10/11/2004	10/11/2004	1	- 10/11/2004
10	EARNED LEAVE	22/09/2004	01/10/2004	10	-
11	EARNED LEAVE	17/05/2004	21/05/2004	5	-
12	CASUAL LEAVE	02/04/2004	02/04/2004	2	- 26/07/2003

Done

Internet 100%